JeffSTAT EMS Education Center
EMT Program Checklist

☐ Sign up for your pre-test - the link is in your course confirmation email - if you have a college degree you will still need to schedule a time to come in and complete additional paperwork

☐ Apply online for both your PA Criminal Background Check as well as your Child Line Clearances—the hyperlinks can be found on the website you used to sign up for this class

☐ Check your email for your clearances, SAVE and PRINT copies of each (you will need to ensure the Pa State Insignia is in the background of your Criminal History)

☐ Bring the PA Criminal Background Check with you to your pre-test, the child line clearance is not due until the first day of class.

☐ Complete your PA EMS Application, print it out and bring this to the pre-test as well—the application is also available on our website

☐ If you have a criminal history and/or violations on your driving record, follow the instructions on the PA EMS Application and bring the appropriate records to class on the first day—online PennDOT records (or equivalent) are acceptable; court documents MUST have an official court seal in order to be accepted. You WILL NOT be able to begin class with these records

☐ Get your Photo ID taken at the Jefferson bookstore—hours, address, etc can be found on the Photo ID form you were given at your pre-test

☐ Purchase the textbooks and supplies listed on the flyer—available on our webpage—as stated E-Texts are only for Hybrid students only

☐ Get fitted for and order your uniforms, ASAP. You will need to take a Jefferson patch to the uniform store with you. Uniform information and pricing can be found under the uniforms document on our web page and you confirmation email.

☐ CPR certification will be earned the first week of class, you do not need to sign up for any additional classes

☐ Tuition is due in full at orientation, we accept Visa, MaterCard, American Express, Checks, Money Orders and VA Benefits; we DO NOT participate in Pell Grants or other student loan programs.

☐ Verify you have completed ALL of the steps on this checklist in order to satisfy the requirements of the PA DOH EMT-B Training Program. Registration does not guarantee acceptance into the course; successful completion of the above checklist is the first step.