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Preface

The *Emergency Cardiovascular Care Course Card Reference Guide* is a quality control tool to be used with American Heart Association (AHA) course cards. **It is not a policy document.** The Course Card Reference Guide provides a means to ensure that AHA course completion cards are valid.

AHA Emergency Cardiovascular Care (ECC) course cards are described throughout this Guide. This Guide includes samples of available cards for each discipline. Quality Control Checkpoints aid the user by providing the date the card was introduced, the date the card was withdrawn from use, and how long the card is recognized.

Course cards are available only to authorized Training Centers (TCs) with a confidential security code issued by AHA National Center ECC Programs. Each student who successfully completes an AHA ECC credentialed course must be issued the appropriate course card, which bears an AHA logo. The TC conducting the course is responsible for card issuance and security through its instructors and Training Sites. Each TC must document how it maintains card security and accountability. Duplicate course cards are managed by the TC issuing the original card.

For clarification on issues addressed in this Guide or to verify the status of the TC that issued a card, please contact the ECC Customer Support Center at 1-877-242-4277, option 2.
General Information

This section describes cards issued for courses that use criteria and materials from the 2010 AHA Guidelines for CPR and ECC and the 2015 AHA Guidelines Update for CPR and ECC. The 2010 and 2015 cards include

- Heartsaver® Instructor, Heartsaver CPR AED, Heartsaver First Aid, Heartsaver First Aid CPR AED, and Heartsaver Pediatric First Aid CPR AED
- BLS Instructor, BLS Provider, and BLS Healthcare Provider
- ACLS Instructor and ACLS Provider
- ACLS EP Instructor and ACLS Experienced Provider
- PALS Instructor and PALS Provider
- PEARS® Instructor and PEARS Provider

Security Features

- **Card layout:** Each sheet of cards is formatted for printing both sides at the same time. The completed card can be peeled from the sheet and folded to form a \(3\frac{3}{8} \times 2\frac{1}{8}\)-inch card.

- **Color designation:** Each discipline is designated by a color stripe at the top edge of both sides. BLS and Heartsaver are **blue**, ACLS and ACLS EP are **red**, and PALS and PEARS are **purple**.

- **Copyright:** All cards have a copyright notice.

- **Highlighted personalization:** The cards have highlighted areas for the name, issue date, and renewal date. Tampering with these areas will alter the appearance of the card.

- **Microprint:** All cards use security microprinting for the information lines. For example, the microprint on the BLS Instructor card is “BLSINSTRUCTORBLSINSTRUCTOR” (see Figure 1).

- **Viewing microprint:** The microprint can be viewed with a loupe or magnifying glass, such as that in Figure 2.
Guidelines for Card Completion

The AHA requires that course cards have information that is complete and legible. It is recommended that all cards be stamped, typed, or computer printed to reduce the risk of cards being altered. It is permissible for only the front of the card to be legibly handwritten (student name, issue date, and recommended renewal date). The handwritten information must be printed in blue or black ink. All information on the back of the card must be stamped, typed, or computer printed. The content of AHA course cards cannot be altered in any way.

AHA course cards must be completed as follows:

**Front of Card**

- The course name is preprinted on the card.
- Indicate the student’s name (eg, first name, middle initial, and last name).
- Heartsaver course completion cards also feature an area on the front of the card listing optional modules for the course. AHA Instructors are to strike through the optional modules NOT completed.
- Indicate the issue date as a 2-digit month and day, and 4-digit year (04/15/2016).
- Indicate the recommended renewal/expiration date, 2 years from the issue date (2-digit month and 4-digit year, 04/2018; no exceptions). The card is valid through the end of the month.
**Back of Card**

All of the following items are required unless otherwise noted:

- Indicate the name of the TC.
- Indicate the TC’s AHA identification number.
- Indicate the TC’s address and contact information.
- Indicate the location of the course. Provide a general description of where the course was conducted.
- Indicate the Instructor ID number.
- All information on the back of the card must be stamped, typed, or computer printed. It cannot be handwritten.
- On provider cards, indicate the Director's/Instructor’s AHA Instructor Network identification number.
- On instructor cards, indicate the receiving instructor’s AHA Instructor Network identification number. The instructor identification number should be for the person whose name is on the front of the card.
- The person who has completed the course must sign his or her name in black or blue ink. A missing signature does not invalidate the card.

**Duplication/Replacement of Lost Cards**

It is the responsibility of the TC to issue a duplicate card if a card is lost, is mutilated, or otherwise becomes unusable. All requests for duplicate or replacement cards must be submitted directly to the Training Center Coordinator (TCC) who issued the original card. The Course Director or Lead Instructor may advise the student to contact the TC that issued the original card, or the instructor may do so. The TC may set a fee for reissuing a card.

Students who are issued eCards have the benefit of self-service and can access their eCard Profile any time at [www.heart.org/cpr/mycards](http://www.heart.org/cpr/mycards).

To log into the eCard Profile, the student simply enters his or her First Name, Last Name, and Email Address (must be the email address the student used to claim the eCard). Or the student can log in by entering the eCard Code found on the eCard. The student will be prompted to enter the security answer created when he or she initially claimed the eCard.

**Course Card Tip Sheets and Templates**

Only TCCs can access course card tip sheets and templates on the AHA Instructor Network website at [www.ahainstructornetwork.org](http://www.ahainstructornetwork.org). To use the card templates, you will need Adobe Reader, which can be downloaded, for free, from Adobe’s website at [get.adobe.com/reader/](http://get.adobe.com/reader/).

Each package of course cards comes with a tip sheet, and printed on the back is a practice sheet. Make extra copies of the practice sheet to test the alignment of the template before printing on the course cards.
Heartsaver®

Heartsaver Instructor

Heartsaver Instructors teach lifesaving CPR, AED, and first aid courses for the nonmedical community. Heartsaver Instructors are not required to have a medical background to teach. Instructor cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints
- Issue date beginning April 26, 2016
- Valid until further notice

Associated Materials for Instructors
- Heartsaver First Aid CPR AED Instructor Manual
- Heartsaver Pediatric First Aid CPR AED Instructor Manual
- Heartsaver First Aid, CPR AED, First Aid CPR AED, and Pediatric First Aid CPR AED Student Workbooks

15-1814 3-card

Quality Control Checkpoints
- Issue date beginning April 26, 2011
- Valid until June 27, 2018
- Not valid for issue after June 28, 2016, and is superseded by card 15-1814
- Expiration date 2 years from month of issue

90-1816 3-card
Heartsaver CPR AED

Heartsaver CPR AED is a course that teaches adult CPR and AED use, as well as how to relieve choking in an adult. This course teaches skills with the AHA’s research-proven practice-while-watching technique, which allows instructors to observe the students, provide feedback, and guide the students’ learning of skills. Infant and child modules are optional. Provider cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning April 26, 2011
- Valid until June 27, 2018
- Not valid for issue after June 28, 2016, and is superseded by card 15-1810
- Renewal date 2 years from month of issue
- Strike through modules NOT completed
- Completed modules are unmarked and visible
- Adult CPR AED must be taught if child CPR AED is taught
Heartsaver First Aid

Heartsaver First Aid is a course that teaches students critical skills to respond to and manage an emergency in the first few minutes until emergency medical services (EMS) arrives. Students learn skills such as how to treat bleeding, sprains, broken bones, shock, and other first aid emergencies. Provider cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning April 26, 2011
- Valid until June 27, 2018
- Renewal date 2 years from month of issue
- Strike through modules NOT completed
- Completed modules are unmarked and visible
- This course is for First Aid only and does not include CPR AED

15-1811 3-card

90-1814 3-card  90-1809 2-card self-mailer
Heartsaver First Aid CPR AED

Heartsaver First Aid CPR AED is a course that teaches students critical skills needed to respond to and manage a first aid, choking, or sudden cardiac arrest emergency in the first few minutes until EMS arrives. Students learn skills such as how to treat bleeding, sprains, broken bones, shock, and other first aid emergencies. This course also teaches adult CPR and AED use. Infant and child modules are optional. Provider cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning April 26, 2016
- Valid until further notice
- Renewal date 2 years from month of issue
- Strike through modules NOT completed
- Completed modules are unmarked and visible

90-1815 3-card  90-1820 2-card self-mailer
Heartsaver Pediatric First Aid CPR AED

Heartsaver Pediatric First Aid CPR AED is a course for the child care industry and others requiring a credential in pediatric first aid, CPR, and AED use. Students learn how to manage illness and injuries in a child in the first few minutes until professional help arrives. The course covers first aid basics and medical, injury, and environmental emergencies along with adult CPR and AED use. Provider cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning December 10, 2013
- Valid until further notice
- Renewal date 2 years from month of issue
- This card supersedes card 90-1824
- This card has 5 modules to select from
- Strike through modules NOT completed
- Completed modules are unmarked and visible

90-1825 3-card
Heartsaver CPR AED in Schools

Heartsaver CPR AED in Schools uses the Heartsaver First Aid CPR AED course to teach middle and high school students critical skills needed to respond to and manage a sudden cardiac arrest, choking, or first aid emergency in the first few minutes until EMS arrives. This course teaches adult CPR and AED use. Infant and child modules are optional. Students may also learn skills such as how to treat bleeding, sprains, broken bones, shock, and other first aid emergencies. The course is presented in several modules, giving schools and AHA Instructors the flexibility to teach the course over several class periods. Provider cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning **September 8, 2011**
- Card discontinued on November 15, 2015
- Valid until November 15, 2017
- Renewal date 2 years from month of issue
- Strike through modules NOT completed
- Completed modules are unmarked and visible
BLS (Basic Life Support)

BLS Instructor

BLS Instructors teach lifesaving CPR, AED, and first aid courses for the medical and nonmedical communities. Although BLS Instructors are not required to have a medical background to teach, most instructors are in a healthcare field. BLS Instructors can teach BLS and all Heartsaver courses. Instructor cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning February 16, 2016
- Valid until further notice
- Expiration date 2 years from month of issue

Associated Materials for Instructors

- Basic Life Support Instructor Manual
- Basic Life Support Provider Manual
- 2015 Handbook of Emergency Cardiovascular Care for Healthcare Providers
- Heartsaver First Aid CPR AED Instructor Manual
- Heartsaver Pediatric First Aid CPR AED Instructor Manual
- Heartsaver First Aid, CPR AED, First Aid CPR AED, and Pediatric First Aid CPR AED Student Workbooks

Quality Control Checkpoints

- Issue date beginning March 23, 2011
- Valid until April 16, 2018
- Not valid for issue after April 16, 2016, and is superseded by card 15-1804
- Expiration date 2 years from month of issue
BLS Provider

The new BLS Course replaces the BLS for Healthcare Providers (BLS HCP) and BLS for Prehospital Providers (BLS PHP) courses. The BLS Course teaches both single-rescuer and team basic life support skills for application in both in- and out-of-hospital settings. This course trains participants to promptly recognize several life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations, and provide early use of an AED. It includes adult, child, and infant rescue techniques. Provider cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning **February 16, 2016**
- Valid until further notice
- Renewal date 2 years from month of issue

BLS Healthcare Provider

The BLS for Healthcare Providers and BLS for Prehospital Providers Courses have been replaced by the 2016 BLS Course.

Quality Control Checkpoints

- Issue date beginning **March 23, 2011**
- Valid until April 16, 2018
- Not valid for issue after April 16, 2016, and is superseded by card 15-1805
- Renewal date 2 years from month of issue
ACLS (Advanced Cardiovascular Life Support)

ACLS Instructor
ACLS Instructors teach the ACLS Provider Course. Instructor cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints
- Issue date beginning March 30, 2016
- Valid until further notice
- Expiration date 2 years from month of issue

Associated Materials for Instructors
- Advanced Cardiovascular Life Support Instructor Manual
- Advanced Cardiovascular Life Support Provider Manual
- 2015 Handbook of Emergency Cardiovascular Care for Healthcare Providers

15-1802 3-card

Quality Control Checkpoints
- Issue date beginning May 10, 2011
- Valid until May 30, 2018
- Not valid for issue after May 30, 2016, and is superseded by card 15-1802
- Expiration date 2 years from month of issue

90-1804 3-card 90-1803 2-card self-mailer
ACLS Provider

The ACLS Provider Course is designed to teach providers the knowledge and skills needed to evaluate and manage cardiovascular emergencies, stroke, and respiratory arrest. Provider cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning March 30, 2016
- Valid until further notice
- Renewal date 2 years from month of issue

Quality Control Checkpoints

- Issue date beginning May 10, 2011
- Valid until May 30, 2018
- Not valid for issue after May 30, 2016, and is superseded by card 15-1803
- Renewal date 2 years from month of issue
ACLS EP (ACLS for Experienced Providers)

ACLS EP Instructor

ACLS EP Instructors teach the ACLS EP Course. Instructor cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning April 17, 2013
- Valid until further notice
- Renewal date 2 years from month of issue

Associated Materials for Instructors

- ACLS for Experienced Providers DVD Set, which includes ACLS for Experienced Providers Instructor Manual
- ACLS for Experienced Providers Manual and Resource Text
- Advanced Cardiovascular Life Support Instructor Manual
- Advanced Cardiovascular Life Support Provider Manual
- 2015 Handbook of Emergency Cardiovascular Care for Healthcare Providers
ACLS Experienced Provider

The ACLS Experienced Provider Course is designed for seasoned ACLS providers who wish to renew their provider status. The course provides a stimulus for expert clinicians and scientists to identify and discuss resuscitation in special circumstances. Provider cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints
• Issue date beginning April 17, 2013
• Valid until further notice
• Renewal date 2 years from month of issue
PALS (Pediatric Advanced Life Support)

PALS Instructor

PALS Instructors teach the PALS Provider Course and the PEARS Provider Course. Instructor cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning October 12, 2011
- Valid until further notice
- Expiration date 2 years from month of issue

Associated Materials for Instructors

- Pediatric Advanced Life Support Instructor Manual
- Pediatric Advanced Life Support Provider Manual
- Pediatric Emergency Assessment, Recognition, and Stabilization Instructor Manual
- Pediatric Emergency Assessment, Recognition, and Stabilization Provider Manual
- 2015 Handbook of Emergency Cardiovascular Care for Healthcare Providers
PALS Provider

The PALS Provider Course teaches students how to recognize infants and children at risk of cardiopulmonary arrest, provides students with strategies for preventing cardiopulmonary arrest in infants and children, and teaches how to perform the cognitive and psychomotor skills for resuscitating and stabilizing infants and children in respiratory failure, shock, or cardiopulmonary arrest. Provider cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning October 12, 2011
- Valid until further notice
- Renewal date 2 years from month of issue

90-1818 3-card 90-1808 2-card self-mailer

This card certifies that the above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Pediatric Advanced Life Support (PALS) Program.
PEARS® (Pediatric Emergency Assessment, Recognition, and Stabilization)

PEARS Instructor

PEARS Instructors teach the PEARS Provider Course. Instructor cards are available exclusively to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints

- Issue date beginning May 7, 2013
- Valid until further notice
- Expiration date 2 years from month of issue

Associated Materials for Instructors

- Pediatric Emergency Assessment, Recognition, and Stabilization Instructor Manual
- Pediatric Emergency Assessment, Recognition, and Stabilization Provider Manual
- 2015 Handbook of Emergency Cardiovascular Care for Healthcare Providers

90-1823 3-card
The PEARS Provider Course is designed to help basic pediatric healthcare providers develop the knowledge and skills for emergency assessment and treatment of seriously ill infants and children. Provider cards are exclusively available to authorized TCs for issuance in accordance with AHA policy.

Quality Control Checkpoints
- Issue date beginning June 13, 2012
- Valid until further notice
- Renewal date 2 years from month of issue
**eCards** (Electronic Course Completion Cards)

An eCard is the electronic equivalent of a printed AHA course completion card and can be provided to students as an alternative to a printed card. eCards are valid course completion cards and can be presented to employers as proof of successful completion of an AHA course. Like printed cards, eCards expire 2 years from the issue date.

Students may print eCards in a certificate-size or wallet-size format, as shown below, or may present them as an image on a mobile device. We encourage all employers and licensing entities to validate eCards as described below.

### Security and Validation

eCards are more secure than printed cards. A 3-point verification by the TCC, instructor, and student is required to issue and claim eCards. eCard information is populated electronically by the TCC or instructor and can be altered by only the TCC or AHA Customer Service by using the AHA’s My Cards™. eCards can be easily verified by employers at [www.heart.org/cpr/mycards](http://www.heart.org/cpr/mycards) to prove issuance by a valid TC and instructor aligned with that TC.

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**BASIC LIFE SUPPORT**

**BLS Provider**

American Heart Association

has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Basic Life Support (CPR and AED) Program.

<table>
<thead>
<tr>
<th>Issue Date</th>
<th>Recommended Renewal Date</th>
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<tbody>
<tr>
<td>Training Center Name</td>
<td>Instructor Name</td>
</tr>
<tr>
<td>Training Center ID</td>
<td>Instructor ID</td>
</tr>
<tr>
<td>Training Center Address</td>
<td>eCard Code</td>
</tr>
<tr>
<td>Training Center Phone Number</td>
<td>QR Code</td>
</tr>
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To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to [www.heart.org/cpr/mycards](http://www.heart.org/cpr/mycards).

© 2016 American Heart Association 15-3001 3/16

Samples of official AHA eCards (large and wallet size)
eCard Layout

- **General:** All information on the eCard is digitally populated from the information entered by the TCC or Instructor.
- **Branding:** eCards feature the official AHA logo.
- **Status:** The 2014 series eCards (90-XXXX) have a diagonal banner in the top left corner indicating whether they are active or expired. This feature does not appear on the new 2016 series eCards (15-XXXX).
- **Copyright:** All cards have a copyright notice.
- **Dates:** The issue date appears as the 2-digit month and day and 4-digit year. The recommended renewal date appears as the 2-digit month and 4-digit year, 2 years from the issue date.
- **eCard code:** The eCard code is printed on the card. The format of the code is the last 2 digits of the year the eCard was issued, followed by a 3-digit course code and a 7-digit random number. This code may be used by students or employers to access and verify eCards at [www.heart.org/cpr/mycards](http://www.heart.org/cpr/mycards).
- **Modules:** For Heartsaver cards, the optional modules completed are listed.
- **QR code:** eCards feature a QR code, which can be scanned with a mobile device to view the eCard.
- **Verification:** eCards include the website address where students and employers can view or verify eCards.

### Available eCards

New 2016 series eCards. All eCards come in 2 sizes, large and wallet size.

![BLS Provider eCard, wallet size](image-url)

15-3001 BLS Provider eCard
HEARTSAVER

Heartsaver® CPR AED

American Heart Association.

has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Heartsaver® CPR AED Program.

Optional modules completed:

Issue Date
Recommended Renewal Date
Training Center Name
Instructor Name
Training Center ID
Instructor ID
Training Center Address
eCard Code
Training Center Phone Number
QR Code

Optional modules completed:

Issue Date
Recommended Renewal Date
Training Center Name
Instructor Name
Training Center ID
Instructor ID
Training Center Address
eCard Code
Training Center Phone Number
QR Code

To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to www.heart.org/cpr/mycards.

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15-3004 Heartsaver CPR AED eCard

HEARTSAVER

Heartsaver® First Aid

American Heart Association.

has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Heartsaver® First Aid Program.

Optional modules completed:

Issue Date
Recommended Renewal Date
Training Center Name
Instructor Name
Training Center ID
Instructor ID
Training Center Address
eCard Code
Training Center Phone Number
QR Code

To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to www.heart.org/cpr/mycards.

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15-3005 Heartsaver First Aid eCard

HEARTSAVER

Heartsaver® CPR AED

American Heart Association.

has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Heartsaver® CPR AED Program.

Optional modules completed:

Issue Date
Recommended Renewal Date
Training Center Name
Instructor Name
Training Center ID
Instructor ID
Training Center Address
eCard Code
Training Center Phone Number
QR Code

To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to www.heart.org/cpr/mycards.

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15-3002 Heartsaver First Aid CPR AED eCard

ADVANCED CARDIOVASCULAR LIFE SUPPORT

ACLS Provider

American Heart Association.

has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Advanced Cardiovascular Life Support (ACLS) Program.

Optional modules completed:

Issue Date
Recommended Renewal Date
Training Center Name
Instructor Name
Training Center ID
Instructor ID
Training Center Address
eCard Code
Training Center Phone Number
QR Code

To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to www.heart.org/cpr/mycards.

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15-3000 ACLS Provider eCard
**RQI® eCards** (Resuscitation Quality Improvement®)

eCards are issued as part of the AHA’s RQI Program. eCards are valid course completion cards for this quarterly training solution. RQI eCards are part of the overall RQI Program subscription and are not available to purchase separately or outside of this program.

There are a few differences in the features of RQI eCards, listed below.

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**RQI eCard Layout**

- **General**: RQI eCards are issued as part of RQI BLS or RQI ACLS programs.

- **Dates**: The date the card was last updated appears as the 2-digit month, 2-digit day, and 4-digit year. The date the card expires appears as the 2-digit month and 4-digit year, 2 years from the last updated date. eCards are valid through the end of the month.

- **eCard signature**: RQI eCards feature an alphanumeric signature under the course name instead of an eCard Code. Each alphanumeric signature is linked to an individual student.

- **Verification**: RQI eCards may be verified by entering the student signature at [http://laerdal.com/certificate/certificate.aspx](http://laerdal.com/certificate/certificate.aspx).

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**Available RQI eCards**

The following RQI eCards are currently available.

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![RQI BLS eCard](image1.png)  ![RQI ACLS eCard](image2.png)
Military Training Network (United States Only)

Since 1984, the AHA has recognized the Military Training Network (MTN) for Resuscitative Medicine Programs as equivalent to an AHA ECC region and national TC.

The MTN coordinates resuscitative medicine programs for the uniformed services. The Department of Defense Health Council at the Uniformed Services University of the Health Sciences established these programs for the uniformed services.

For more information, go to www.usuhs.mil/mtn/.

MTN Provider Certificates/Cards

- MTN provider cards for AHA courses are equivalent to the corresponding AHA provider cards (the MTN uses the AHA curricula).
- These cards are recognized within the Department of Defense.
- These cards may not bear the AHA logo.
- MTN provider cards should be recognized by AHA TCs and Training Sites (TSs) when renewing provider status of Department of Defense personnel.
- The MTN may issue AHA provider cards.
- A person with a current MTN provider card may attend a discipline-specific AHA renewal or update course.
**MTN Instructor Cards**

- The MTN issues AHA Instructor cards.
- MTN Instructors who wish to teach outside the MTN must align with a civilian TC and meet its affiliation requirements. These instructors will have dual instructor status and alignment and will issue cards appropriate to their audiences.
- MTN Instructors must meet all TC and MTN training requirements to maintain their status. All courses may count toward teaching requirements in both systems. It is the instructor’s responsibility to ensure that the MTN site and the TC are provided with course rosters.

**MTN Training Site Faculty Cards**

- The MTN appoints TS Faculty rather than TC Faculty or Regional Faculty.
- MTN TS Faculty appointments are not recognized outside the MTN and are not transferable to civilian TCs. An MTN TS Faculty member who aligns with a civilian TC will need to work with the new TC to establish TC Faculty status.
International

The AHA has a large and growing training network outside the United States. In some locations, the AHA has translated or cobranded course cards. These cards are equivalent to standard AHA course cards; all course objectives and materials remain the same worldwide.

Spanish

These cards are commonly issued in Mexico, Central America, South America, and Spain. For a full list of the cards available in Spanish, see the International Course Card Index.

Portuguese

These cards are commonly issued in Brazil and Portugal. For a full list of the cards available in Portuguese, see the International Course Card Index.
Irish Heart Foundation

These cards are issued by the Irish Heart Foundation for Heartsaver, BLS, and ACLS disciplines. The Irish Heart Foundation conducts AHA training within the Republic of Ireland. For a full list of Irish Heart Foundation cobranded cards, see the International Course Card Index.

Resuscitation Council of Southern Africa

These cards are issued by the Resuscitation Council of Southern Africa (RCSA) in the countries where it conducts AHA training. Other International TCs in South Africa may issue this card or the standard AHA course card. For a full list of RCSA cobranded cards, see the International Course Card Index.
Heart and Stroke Foundation of Canada

The Heart and Stroke Foundation of Canada (HSFC) works closely with AHA ECC Programs. The HSFC provider card is recognized by the AHA and can be used for admission to an AHA provider course (renewal or update) or instructor course in the same discipline. The HSFC instructor card is recognized by AHA TCs in the same way as an instructor card issued by any AHA TC.

HSFC instructor cards are gold.

HSFC provider cards are silver.
Faculty

Regional Faculty

Regional Faculty (RF) members are instructors appointed by their respective Regional ECC Committees. RF members are responsible for quality assurance and are the educational leadership for their respective program within their region’s instructor network. RF members are key resources for the region’s TCs. The RF status is a region-specific volunteer appointment and is not transferable between regions or states. This card is not an acceptable substitute for an instructor card and does not verify instructor status dates.

Regional Faculty cards produced and distributed by AHA National Center. New version released December 2014.

Quality Control Checkpoints

- Term of appointment
- Valid until further notice
- Cards are hard plastic

Back of Card

- AHA ECC mission statement
- Signature of appointed RF member (in ink)
Training Center Faculty

Training Center Faculty (TCF) members are appointed by their respective TCs. TCF members are responsible for quality assurance and are the educational leadership for their respective courses within their TC network. TCF members conduct instructor courses, monitor new and renewing instructors, and conduct updates for the TC’s instructors. The TCF card and certificate are not an acceptable substitute for an instructor card and do not verify instructor status. The TCF certificate/card template that TCs use when appointing TCF members in their respective disciplines is accessible on the Instructor Network to TCCs only. The TCF document is set up to auto-populate the card template at the bottom of the certificate. You will only need to complete the certificate portion and then print and place it in the instructor’s record. You may issue the auto-populated card to the TCF.

TCF certificate, card, and template are available only to TCCs, through the AHA Instructor Network.

Quality Control Checkpoints

- Issue dates beginning June 2010
- Valid until further notice
- Name of the appointing TC
- Term of the appointment (eg, 1/2015-1/2017)
- First and last name of the TCC
- Name of region

Important Reminders

- TCF cards are not a replacement for AHA Instructor cards. If an instructor is appointed as a TCF by the TCC, he or she is to be issued a current instructor card, and it must be kept in the TC’s records.
- The designation of TCF is not transferable to other TCs.
United States Course Cards

Below is a comprehensive list of course cards in 3 formats: 3-card sheet, eCard, and 2-card sheet self-mailer. The 2-card sheet self-mailers are being phased out.

Only current AHA Training Centers may order course cards.

<table>
<thead>
<tr>
<th>Course Card</th>
<th>Current Version</th>
<th>Previous Version</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>3-Card Sheet</td>
<td>eCard</td>
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<td><strong>Heartsaver</strong></td>
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<td>PEARs Provider</td>
<td>90-1819</td>
<td>90-3003</td>
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International Course Cards

Below is a comprehensive list of international course cards.

*Only current AHA Training Centers may order course cards.*

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<thead>
<tr>
<th>Course Card</th>
<th>3-CARD SHEET</th>
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<tbody>
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<td><strong>Spanish</strong></td>
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<td>Heartsaver Instructor</td>
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<td>15-2014</td>
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<td>15-2001</td>
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<td>BLS Provider</td>
<td>15-2000</td>
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<td>PALS Provider</td>
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To order AHA products, contact one of the following:

**C H A N N I N G  B E T E  C O M P A N Y**

One Community Place  |  South Deerfield, MA  01373-0200, USA  
**P H O N E:** 800-611-6083  |  **F A X:** 800-499-6464  
aha.channing-bete.com

**L A E R D A L  M E D I C A L  C O R P O R A T I O N**

167 Myers Corners Road  |  Wappingers Falls, NY  12590-8840, USA  
**P H O N E:** 888-562-4242  |  **F A X:** 800-227-1143  
laerdal.com

**W O R L D P O I N T ,  I N C .**

1326 S. Wolf Road  |  Wheeling, IL  60090, USA  
**P H O N E:** 888-322-8350  |  **F A X:** 888-281-2627  
worldpoint.com

To order outside of the US contact one of the above distributors or any of our authorized international distributors at  
www.international.heart.org

For more information on other American Heart Association programs contact us:

**877-AHA-4CPR**  
www.heart.org/cpr  
www.OnlineAHA.org  
www.international.heart.org