

Instructor Course Overview

This Advanced Cardiac Life Support (ACLS) Instructor Course is designed to prepare current ACLS Providers for a role as a Course Facilitator in American Heart Association (AHA) ACLS courses.

2017 Course Dates

April 8 [Saturday] 8:00 am—5:00 pm

Registration cutoff: Friday March 24 - 4:00 pm

September 16 [Saturday] 8:00 am—5:00 pm

Registration cutoff: Friday September 1 - 4:00 pm

Course Materials

Materials included in your registration fee are as follows :

- **ACLS Instructor Manual**
- **ACLS Provider Manual**
- **AHA ACLS Instructor Essentials Course Key**
- **ECC Handbook**

Course Registration Prerequisites

- Current AHA ACLS Provider Card valid for at least ninety days from the date of the Instructor Course.
- Holder of an ACLS Provider card for a minimum of 2 years prior to the course.
- Submission of a completed Registration Packet by the registration cutoff. Packet (forms can be found online www.uwmedicine.edu/ctc) includes:
 - Instructor Candidate Form. Instructors must be aligned (accepted) by a Training Center as part of their registration. Alignment with Harborview Medical Center should not be assumed.
- Instructor Data Form
- Instructor Agreement Form
- Copy of current provider card (front & back)
- Letter of Recommendation from current ACLS Instructor
- Payment
- **Note: AHA Online ACLS Instructor Essentials Course and Provider Pretest must be completed prior to course date and certificate presented at check-in in order to participate in the course.**

Course Location

Directions:

Take the James Street exit off I-5 in the downtown area of Seattle. Turn up the hill (east) on James Street. (Left from I-5 S and Right from I-5 N) Turn right (south) on Ninth Avenue. Harborview's Ninth & Jefferson Building is on the corner of Ninth Avenue and Jefferson.

Parking:

Parking is extremely limited. There is parking in the Ninth & Jefferson Building and the View Park parking garage. Allow at least thirty minutes to find a parking space.

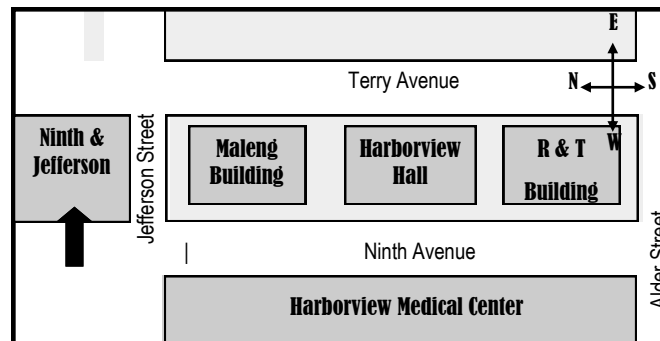
We do not validate parking

Other parking options near Harborview are:

Republic Parking 206-783-4144, Broadway & Madison.
U-Park 206-652-4185, 6th Ave. & Washington St.
Merchants Parking 206-624-3426, 7th Ave. & Yesler Wy.
CPS Parking, 6th Ave. & Yesler, 7th Ave. & Columbia St.

Bus Service:

Metro provides regular bus service to Harborview on several routes, including 3, 4, 60, and 205. Routes 941, 942, and 943 provide express bus service from the north, east, and south during peak hours. To find the best routes from your bus stop, call Metro (206-553-3000) or browse King County Metro Online (www.transit.metrokc.gov) for schedules.



Harborview Community Training Center

Location: 908 Jefferson St. Seattle, WA 98104

Mail: 325 Ninth Avenue Box 359733

Seattle, WA 98104

Phone: (206) 744-5027 Fax: (206) 744-2043

hmcctc@uw.edu

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2017

ACLS

Instructor Courses



Advanced Cardiac Life Support Instructor Courses

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Course Completion

- Complete the AHA ACLS Instructor Essentials Course. **The AHA ACLS Instructor Essentials Course MUST be completed prior to the ACLS Instructor Course and certificate of completion presented as admittance to the course. Participants who arrive without their certificate WILL NOT be able to participate in the Instructor Course.** This computer based program takes approximately 3 hours to complete. If you have any questions, please don't hesitate to contact our office at 206-744-5027.
- Complete the AHA Provider Pretest. **The AHA Provider pretest MUST be completed prior to the ACLS Instructor Course and certificate of completion presented as admittance to the course.** This computer based program takes approximately 1.5 hours to complete. Information on accessing this can be found in the front of the ACLS provider manual.
- Attend a one-day 8 hour ACLS Instructor Course.
- Achieve a minimum score of 84% on the 25- question written provider exam.
- Achieve a minimum score of 84% on the 25- question written Instructor exam.
- Demonstrate **Strong** Performance of **2015 GUIDELINES** psychomotor skills and knowledge in:
 - Mega Codes
 - ACLS Algorithms
 - Basic ECG Knowledge
 - Rhythm Recognition
 - ACLS Pharmacology
 - BLS Proficiency
- Acceptable demonstration running a megacode teaching/skill testing station.
- Observation of first class new instructor teaches. Observation will be conducted by an AHA Regional Faculty or Training Center Faculty.
- Registration on the AHA Instructor Network.

Please Note:

This course does not provide an ACLS Provider skill review. It is expected that Instructor Candidates demonstrate exceptional skills during the course. This course is designed with a focus on teaching skills.

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Registration Requirements

Fees:

\$325.00

\$250.00 (Harborview Staff)

Class Times:

Core Instructor Course

The Core Instructor Course is completed on your own.

A course completion certificate *must* be printed and presented the day of the course in order to participate.

ACLS Instructor Course

Registration/Coffee : 7:30 — 8:00

Class 8:00 — 5:00 (Lunch is on your own)

To Register:

Registration and fee must be received/postmarked by the indicated cutoff date. Late registrations will automatically be posted for the next course date. Registrants will be notified.

Registration Packets are available online or by request and can be submitted in person or by fax. Packets should be submitted to:

Harborview Community Training Center

325 Ninth Avenue, Box 359733 Seattle, WA 98104

Phone: (206) 744-5027 Fax: (206) 744-2043

Website: <http://uwmtcharborview.enrollware.com/schedule>

Registration fees are **NON-REFUNDABLE**

Course transfers are provided **ONE TIME ONLY**

Further transfers will require a new registration

AHA Fee Disclaimer:

Use of materials for education in this American Heart Association credentialing course does not represent income to the Association.

2017 ACLS Inst. Registration:

Please register me for: the ACLS Instructor course:

April 8 September 9

Prices: \$325

Harborview Classified Staff : Fill out a C.E.R. **Total Cost:**

Fee is non-refundable

Name _____

Organization/Unit _____

Box Number _____

Address (to receive study material) _____

City, State, Zip _____

Phone: _____

Email _____

Method of Payment:

*Make Payable to HMC CTC

Check* _____

UW Budget
(See Box Below)

PO # _____

Visa/MasterCard

Credit Card Number

American Express

CSV

The 3 digit number printed on the back of your card.

Exp. Date ____/____

Signature _____

UW Staff:

Charge Budget

PLEASE PRINT

Budget Name: _____

Budget # _____

Box # _____

Manager's Name: _____

Manager's Signature: _____

HMC NURSING STAFF: Before you can register for a class, you must submit your signed and approved CER request form to Clinical Education 5CT-98 Box 359733. Please call 206-744-6396 if you have any questions.